**NCAP Discussion Group**

**Meeting #75**

**16 February 2022 at 19:00 – 20:00 UTC**

|  |  |
| --- | --- |
| **Discussion Group Members**  Jim Galvin, Matt Thomas, Anne Aikman-Scalese, Tom Barrett, Julie Hammer, Justine Chew, Greg Shatan, Jaap Akkerhuis, Jothan Frakes, Jeff Schmidt, Rod Rasmussen  **Apologies**  Ram Mohan, Casey Deccio | **Observers**  Jim Prendergast  **ICANN Org**  Matt Larson, Kathy Schnitt, Jennifer Bryce, Steve Sheng, Corina Ferrer, Kinga Kowalczyk  **Contractor Support**  Heather Flanagan |

These high-level notes are designed to help NCAP Discussion Group members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript accessed via this link: <https://icann.zoom.us/rec/share/6Ws4_KIHUUAoUz_l58eOnXXD5yrCySpsUd66L9uWzRv1n9RTUtVeASu6nk9Lmdb6.d3vB0SvZvsfcNELv>

NCAP Discussion Group action items and decision log: <https://docs.google.com/spreadsheets/d/1DE5lcOqFujazdw4_x5ii9vcBnsoskAUJnBee_HaVHn8/edit?usp=sharing>

1. **Welcome, roll call**

See attendance record above. No SOIs provided.

1. **Update from the Technical Investigator – Casey**

Casey had sent apologies for this meeting noting he will provide an update next week.

1. **Current status of the NCAP project; restatement of summary of action items and decisions made from last meeting – Jennifer**

Jennifer provided an overview of the revised project schedule as discussed with the NCAP admin team. The proposed revised completion date for the NCAP Study 2 Final report is now late August, adjusted from the original early June date. The anticipated date for publishing the draft report for public comment is late May. The revised workplan is saved in the Google drive and posted to the [wiki.](https://community.icann.org/display/NCAP/Study++2+Workplan?preview=/162890378/186781596/NCAP%20Study%202%20Work%20Plan_20220215.xlsx)

Jennifer recapped the action items from the previous meeting as noted in the [action items](https://docs.google.com/spreadsheets/d/1DE5lcOqFujazdw4_x5ii9vcBnsoskAUJnBee_HaVHn8/edit?usp=sharing) tracker and noted status updates for several of the items.

1. **Review text from the Design Team: Section 1.3: Terminology - Heather**

The Discussion Group discussed some terms in Section 1.3 of the draft [Study 2 report](https://docs.google.com/document/d/1oPmy0MVRcqkjOzh-OvJRMomYc76TYxvQSXjbEG8LV9w/edit#heading=h.msjt9drdk9ji), including:

* Legacy Controlled Interruption
* Enhanced Controlled Interruption
* Delegation
* Name Collision

Heather will make updates to the document based on the discussion, to be shared with the Discussion Group. Heather suggested that during next week’s meeting, the Discussion Group aim to reach agreement on the ‘terminology’ section, with the aim of allowing immediate future meetings to focus on the ‘Board questions’ section of the document.

Jim reminded the Discussion Group members that they are invited to join the writing team to help with developing the report.

Action item: Heather to make updates to the ‘terminology’ section of the document based on the discussion during the 16 February meeting. Edits will be available for the Discussion Group to review.

Action item: Discussion Group members should review the ‘terminology’ section (section 1.3) of the [draft report](https://docs.google.com/document/d/1oPmy0MVRcqkjOzh-OvJRMomYc76TYxvQSXjbEG8LV9w/edit#heading=h.msjt9drdk9ji) and share any concerns or suggestions with the group via email ahead of next week’s Discussion Group meeting. The aim is to confirm Discussion Group agreement with the ’terminology’ section during the 23 February Discussion Group meeting.

1. **Consensus of Workflow – Jim**

This item will be carried over to a future meeting.

1. **Summary of action items and decisions made – Jennifer**

Action item: Heather to make updates to the ‘terminology’ section of the document based on the discussion during the 16 February meeting. Edits will be available for the Discussion Group to review.

Action item: Discussion Group members should review the ‘terminology’ section (section 1.3) of the [draft report](https://docs.google.com/document/d/1oPmy0MVRcqkjOzh-OvJRMomYc76TYxvQSXjbEG8LV9w/edit#heading=h.msjt9drdk9ji) and share any concerns or suggestions with the group via email ahead of next week’s Discussion Group meeting.

1. **AOB**

None raised.